

## **Privacy Policy**

## CTE Privacy Statement

This privacy policy applies to Personal, Third Party; Clientele information collected at CTE is committed to protecting the privacy of its users. Because CTE gathers certain types of information about the users of the Services, we believe you should fully understand the terms and conditions surrounding the use of the information we collect. The following discloses our information gathering and dissemination practices for the Services. If you are using any of the Services through institution that is a customer of CTE, this policy does not supersede the terms of any agreements between CTE and any other party, nor does it affect the terms of any agreement between any user of the Services and their employer or third party. Please make sure that you read the terms of any privacy policies that you enter into with parties other than CTE, including third party, as those policies may also explain how your personal information is used by those parties.

Information CTE collects

Everyone who intend to gain knowledge about CTE offerings are free to utilize the Services without identifying yourself, however, if you would like to utilize or customize some features of the Services, you must first register with CTE. When you register, we will request certain personal information, including, but not limited to, contact information, such as your name, city and state, and e-mail address etc. This information better enables us to provide you with content relevant to your interests and provides us with aggregate data that CTE uses to improve the Services. We may also ask you for information about your system or how you use CTE products and services.

CTE gathers information about all users collectively, such as what areas users visit most frequently and what services users' access most often. CTE automatically logs IP addresses, session sources, and other data which tracks users' access to the Services. We analyze these logs for sales and marketing purposes as well as system performance monitoring. These logs are analyzed for the aggregate trends they reveal about our customers and how the customers use the Services, not for the behaviors of individual users.

Purposes of Data Collection

CTE requests personal information for purposes such as the provision of customer service and support, customer surveys, sales management, support, newsletter subscriptions, offers of related services, and other exchanges of information.

What CTE does with the information it collects?

The personal information you supply to CTE will not be given, sold, rented, loaned, or otherwise disclosed to any third parties outside of CTE and its agents, except when we have your permission or under special circumstances, such as when we believe in good faith that disclosure is reasonably necessary to (i) comply with legal process, (ii) enforce the Terms of Use, (iii) respond to claims that any content provided by using the Services violates the rights of third parties, or (iv) protect the rights, property, or personal safety of CTE, its users, or the public.

Security

All of your personal information is stored on servers at a location designed specifically to ensure that authorized individuals have access to the server or its data.